

BUSINESS PROFILE

Registered Name of Business: _____

Trade Name (if different than above): _____

Business Address: _____

City/Province: _____ Postal Code: _____

Business Phone: _____ Business Fax: _____

GST Registration Number: _____ DUNS: _____

Legal Status

Sole Proprietorship Date Established: _____

Partnership Date Established: _____

Incorporated Incorporation Date: _____

Description of Business: _____

Have you or any of your affiliates ever had credit with us before or purchased from us before? Yes/No

If yes, under what name? _____

Name and title of persons authorized to act on your behalf: _____

List ALL Directors, Partners or Proprietors below:

1. Full Name and Title: _____

Contact Phone/Email: _____

2. Full Name and Title: _____

Contact Phone/Email: _____

3. Full Name and Title: _____

Contact Phone/Email: _____

BANKING INFORMATION (to obtain bank reference)

Bank Name: _____

Bank Address: _____

Contact Name: _____

Contact Phone Number: _____ Branch: _____

Fax No./E-mail Address: _____

Transit No.: _____ Inst. No.: _____ Account No.: _____

**Please include a void cheque when submitting this application. Without a void cheque, your application will not be processed*



ACCOUNTS PAYABLE PRIMARY CONTACT INFORMATION

A/P Name: _____ Phone Number: _____

Fax Number: _____ Email Address: _____

How would you prefer to receive your invoices/statements? Email Mail

E-mail Address for Invoices/Statements: _____

Mailing Address for Invoices/Statements: _____

TRADE REFERENCES (minimum of three)

Company Name: _____ Customer Since: _____

Contact Name and Number: _____

Fax No. or Email Address (to send reference request): _____

Company Name: _____ Customer Since: _____

Contact Name and Number: _____

Fax No. or Email Address (to send reference request): _____

Company Name: _____ Customer Since: _____

Contact Name and Number: _____

Fax No. or Email Address (to send reference request): _____

CREDIT CARD INFORMATION (as alternate payment method)

In order to process your credit application, we ask that you provide us with a credit card number and expiry date (VISA or MasterCard only). Our payment terms are net 30 days; if at any point your account balance exceeds these terms, or exceeds your credit limit, we will contact you and ask that you contact our office to make payment arrangements. Any outstanding amount over 45 days, which has not been addressed will be applied to the credit card below. We will notify you before charging any transactions to this credit card. Alternatively, you may contact our office to arrange for cheque pick-up.

Please complete all fields below:

Credit Card Number: _____ Expiry Date: _____

Cardholder's Name: _____ Security Code: _____

I hereby consent that, upon notice – to ensure my account is current – any outstanding balances on the account of _____ exceeding 45 days may be paid using above credit card.

Signature of Cardholder: _____ Date: _____

NON-NEGOTIABLE TERMS OF AGREEMENT

This agreement is made between The Applicant and Roterra Piling Ltd. ("Roterra").

All invoices must be paid within 30 days following the invoice date. Invoices not paid within these terms shall be deemed overdue. Cheques that are returned due to NSF will be subject to a charge of \$50 per returned cheque.

Invoices and statements of accounts will be considered accurate if no exceptions are reported in writing within 30 days of the printed invoice or statement date. Interest – at the rate of 2% per month – 26.8% per annum – may be charged on all overdue balances, based on the original invoice due date.

Roterra reserves the right in its sole discretion to apply all or a portion of any payment made on this account by the Applicant to the oldest outstanding invoice first.

Ownership of product does not transfer to Applicant until payment is made in full.

Should we require services of a lawyer to collect overdue account balances, The Applicant agrees to pay for corresponding legal services on a solicitor and own client basis.

Roterra Piling Ltd. is committed to conducting its business with the highest degree of integrity and professionalism in compliance with the letter and spirit of the existing laws of each jurisdiction in which it operates. Roterra expressly prohibits all employees or agents to either offer or accept bribes or any form of illegal inducement made for the purpose of obtaining or retaining business while employed by, or representing, Roterra Piling Ltd. Furthermore, should any business associate, employee, or agent of Roterra be found to have offered or to have received any bribe or illegal inducement, they will be deemed to have breached any contract they may have with Roterra. Therefore, said contract may be subject to immediate termination by Roterra in its absolute discretion, without penalty. A business associate, employee or agent of Roterra who fails to report known instances of any of the above activities will also be considered in fundamental contractual breach and subject to immediate termination. Suppliers, subcontractors, and any party completing and executing a credit application for Roterra Piling Ltd. shall be considered a business associate of Roterra for the purpose of applying the above policy. By executing this credit application, you are acknowledging that you have read and understood the above paragraph and agree to comply and to indemnify Roterra from any and all damage or loss caused to Roterra Piling Ltd. by failing to do so. The Applicant hereby authorizes Roterra Piling Ltd. to conduct, or cause to be conducted, as required, credit investigations on myself (ourselves), my (our) company, and any relative person or companies.

The Applicant hereby authorizes Roterra Piling Ltd. to divulge credit references to other creditors as requested, with regards to the credit line established and history of payments on account, and to use and disclose such information in accordance with the terms of its privacy policy. The Applicant hereby states that the information provided on this application is true and complete. The Applicant authorizes Roterra to collect, use and disclose such credit reports or other information as may be deemed necessary on an ongoing basis, respecting The Applicant, the principals of The Applicant, and the signatories on behalf of The Applicant for purposes of extending and administering credit.

Credit Limit Requested: _____

Authorized Signature: _____

Printed Name of Signatory: _____

Date: _____